

# PVTO Emergency Guide



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## EMERGENCY PHONE NUMBERS

<i>EMERGENCY</i>	
<ul style="list-style-type: none"> <li>● <b>IMMEDIATELY</b> call <b><u>9-1-1</u></b> for emergency <b>FIRE, POLICE, EMS, AMBULANCE</b> and <b>Rescue</b>.</li> </ul>	
<i>NON-EMERGENCY</i>	
Peabody Fire Department	(978)-531-3444
Peabody Police Department	(978)-531-1212
Lahey Hospital	(978)-538-4000
MA Department of Youth Services	(617)-727-7575
Child Abuse Hotline Statewide	1-(800)-792-5200
HAWC Domestic Abuse	<ul style="list-style-type: none"> <li>● Salem: (978)-744-8552</li> <li>● Emergency hotline: 1-(800)-547-1649</li> </ul>
MA & RI Poison Control	Poison Emergencies: 1-(800)-222-1222
National Suicide Prevention Hotline	1-(800)-273-8255
Substance Abuse Hotline	1-(800)-327-5050
American Red Cross (local)	(978)-531-2280
Massachusetts Emergency Management Agency	(508)-820-2000

## **RESPONSE TO GENERAL EMERGENCY**

- Call **9-1-1**, if necessary.
- Account for all students.
- Evacuate students and stay with them.
- Notify superintendent and staff, immediately.
- Keep detailed notes of incident.

## **FIRE**

In the event that a fire, smoke, or a gas odor has been detected:

- Pull the fire alarm.
- Account for all students and staff.
- Evacuate students to a safe distance outside of the building.
- Call **9-1-1**, if necessary.
- Notify superintendent and staff, immediately.
- Do not re-enter the building until declared safe by fire service personnel.

## **MEDICAL EMERGENCY**

- Call **9-1-1**, *immediately*.
  - When you call 9-1-1, have the following information available:
    - Age and gender of patient.
    - Location of patient.
    - Nature of emergency (i.e. breathing/  
consciousness)
    - Any other patient information.
- Do not move patient unless absolutely necessary.
- Notify superintendent and staff, immediately.
- Keep detailed notes of incident.

## **SERIOUS INJURY OR DEATH**

- Call **9-1-1**, *immediately*.
- Isolate injured student(s) / staff member(s), if possible.
- Account for all students and staff.
- Notify superintendent and staff, immediately.
- Keep detailed notes of incident.

## **VIOLENT SITUATION**

- Notify police, if necessary.
- First, ensure the safety of students and staff members.
- Contain area of unrest; seal off as appropriate.
- Move students involved in disturbance to an isolated area.
- Notify superintendent and staff.
- Keep detailed notes of incident.