

Peabody Volunteer Tutoring Organization

{Sample Proposal}

Mission Statement

The goal of the Peabody Volunteer Tutoring Organization (PVTO) is to create an intricate network of recent high school alumni and current students who are pursuing or plan on pursuing degrees at various postsecondary institutions and are eager to promote the values of education to the current generation of students. We fully understand the intrinsic power and value of education and believe that it should be easily accessible to all students who are willing to learn, regardless of race, religion, gender, sexuality, disability, class, immigration status, or nationality. In addition, we understand it to be self-evident that education is a fundamental human right and not a commodity for privatization. Hence, education must be guaranteed to all – free of cost. Under these principles, the PVTO dedicates its full capacity to providing free and quality academic enrichment to all students who are struggling in their core subjects or simply interested in developing the skills essential for entering their next year of elementary and secondary schooling, college, or a professional career.

Principal Founder

Nicolas Blaisdell

Co-Founders

Devon Forsythe

Todd Sousa

Mary Margaret Sta.Cruz

Ashley Wright

Structure, Times, and Locations

The two major structural devices of the PVTO are the primary subject areas and Skill Progression Levels. The primary subject areas consist of Mathematics, Science, Social Studies, English Literature, and Test Prep. Of these subjects, students enrolled in the PVTO will receive mentoring and resources that will either help prepare them for the upcoming school year and/or review the previous. All tutors working in collaboration with the PVTO will have the skills necessary to efficiently teach the four primary subject areas at all five Skill Progressions.

The Skill Progression system is a simple way of placing students with similar skill sets into their proper classrooms. The division is based on the grade level of each student and are only recommendations, meaning students may change to alter of their Skill Progression level if they choose. The first level is designed for students grades 1-2. The second level is for students grades 3-4. The third level is for students grades 5-6. Level four consists of students grades 7-8. And the last level, is for students grade 9-12. Considering the various grades included in each grouping, we understand there will be significant disparities within the levels. Therefore, the pace and content of each curriculum resides in the jurisdiction of the tutor.

All courses taught by the PVTO follow the same basic guidelines and rudimentary structure. The 6 Week Curriculum is the method we use to achieve our goal. Beginning July 11th, all courses will meet at the main branch of the Peabody Public Library. The duration of each course will be approximately 60 minutes once per week. Courses will run Monday through Thursday from 9:00AM until 4:00PM. The PVTO will guarantee a 1 : 15 tutor to student ratio in each class. A free meal will be provided between 12:00PM and 1:00PM via the Peabody Institute Library Summer Lunch Program.

During the first meeting of each course, students will be given a syllabus that outlines the topics discussed throughout the 6 Week program. The curriculum of each course will be created by the collaborative effort of all the tutors and will be loosely based on the Massachusetts' Department of Education Framework Curriculum, the tutor's own expertise in the field, and the PVTO's personal consultation with Peabody educators. All tutors reserve the right to customize any curriculum, at any level, for the benefit of their students.

Meet the Tutors

The foundational members of the PVTO are Nicolas Blaisdell, Devon Forsythe, Todd Sousa, Mary Margaret Sta. Cruz, and Ashley Wright. All of us are recent graduates of Peabody Veterans Memorial High School and are attending or planning on attending college at accredited higher institutions. Furthermore, all tutors will have completed a CORI and will be registered volunteers for the Peabody Institute Library.

- Nicolas Blaisdell – PVMHS Class of 2015
UMass Amherst, Studying English and Philosophy
- Devon Forsythe – PVMHS Class of 2015
Rensselaer Polytechnic Institute, Studying Biomedical Engineering
- Todd Sousa – PVMHS Class of 2015
UMass Boston, Studying Biology
- Mary Margaret Sta. Cruz – PVMHS Class of 2015
Rensselaer Polytechnic Institute, Studying Chemical Engineering
- Ashley Wright – PVMHS Class of 2016
Will be attending Bentley University for a degree in Actuarial
Mathematics

In cumulative merit, the staff have passed the following standardized exams:

AP Physics B

AP Physics C

AP Calculus AB

AP Chemistry

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AP Environmental Science	AP US History	AP World History	AP Biology
AP English Language	AP English Literature	AP Psychology	AP Spanish
AP Statistics	Mathematics (09) MTEL	History (06) MTEL	

Resources

In order to achieve maximum success for the students, the staff of the PVTO will utilize the following resources (more resources can be found at

pvto.weebly.com/free-resources)

- Resources from the Peabody Public Library
- Free Online Textbooks
- TED Talks
- YouTube
- Khan Academy Online STEM Courses
- Textbooks Purchased from the Used Book Superstore in Peabody

Registering for Courses

To register a student for a course, complete the Google Form found at:

www.bit.ly/enrollpvto

Contact Information

<i>PVTO</i>	www.facebook.com/PeabodyVolunteerTutors/	peabodyvolunteertutors@gmail.com
Nick Blaisdell	(***)-**-****	*****@gmail.com
Devon Forsythe		*****@gmail.com
Todd Sousa		*****@gmail.com
Mary Sta. Cruz		*****@gmail.com
Ashley Wright		*****@gmail.com

Sample Course Selection

Level 1	Grades 1-2
Level 2	Grades 3-4
Level 3	Grades 5-6
Level 4	Grades 7-8
Level 5	Grades 9-12

★ English Literature

- ENGL 1– Elementary Reading and Vocabulary Skills
- ENGL 3 – Advanced Reading and Writing Skills
- ENGL 5 – College Writing and Reading Prep

★ Mathematics

- MATH 1 – Basic Operations
- MATH 3– Pre-Algebra and Geometry
- MATH 5 – Algebra and Precalculus

★ Social Studies

- HIST 1 – Elementary Basics
- HIST 3 – Geography, Ancient Greece, and US History
- HIST 5 – United States and World History

★ Science

- SCIE 1 – DIY Experiments
- SCIE 3 – Scientific Method
- SCIE 5 – Topics in Biology, Chemistry, and Physics

★ Test Prep

- Topics on the SAT
- AP Seminar
 - English
 - Science
 - Math
 - Social Science

Enrollment and Scheduling

All courses will take place during one of the following blocks:

PVTO SCHEDUELING

		Monday	Tuesday	Wednesday	Thursday
MORNING	9:05AM – 10:25AM	A1	B1	C1	D1
	<i>15 Minute Break</i>				
	10:40AM – 12:00PM	A2	B2	C2	D2
Lunch					
EVENING	1:05PM – 2:25PM	A3	B3	C3	D3
	<i>15 Minute Break</i>				
	2:40PM – 4:00PM	A4	B4	C4	D4

Students will enroll via a Google Form found at:

www.bit.ly/enrollpvto

Sample Curriculum – ENGL 5

Week 1	Abstract Ideas and Thesis Writing
Week 2	Literary Analysis and Close Reading
Week 3	$\frac{1}{3}$ Novel and Discussion
Week 4	$\frac{2}{3}$ Novel and Discussion
Week 5	Finish Novel and Discussion
Week 6	Writing Strategies and MLA

Resources Available for Course

- PVMHS Summer Reading Book
- Bedford Glossary of Literary Terms
- Online Textbooks
- TED Talks
- EasyBib
- Purdue OWL
- Recycled Notes from Tutor

Sample Curriculum – MATH 5

Week 1	Review of Functions
Week 2	Graphing Basic Functions
Week 3	Graphing Complex Functions
Week 4	Exponents and Logarithms
Week 5	Trigonometry and Unit Circle
Week 6	Introduction to Limits

Resources Available for Course

- **Online Textbooks**
- **Library Textbooks**
- **Textbooks Purchased through the Used Book Superstore in Danvers**
- **Khan Academy Online Resources**
- **Recycled Notes from Tutor**